

£ NMW/NLW

CCT017

Operations/FOH

Part time

**About the role**

CVLife are looking for Visitor Services Assistants to join the Visitor Services team at The Coventry Transport Museum, to engage with visitors and help them gain a full appreciation and enjoyment of our collections and Coventry’s rich history.

As a Visitor Services Assistant your role will be to help maintain a presence in the Museum and various exhibitions, ensuring that they are a clean and safe environment for our visitors, as well as maintaining the safety and security of the collections.

**We are looking for candidates who:**

* Have a good understanding of the importance of customer service with experience within a customer service setting.
* May have previous experience of working within a Museum or Art Gallery.
* Have strong communication skills – with a confident and friendly manner and able to adapt the communication style when needed.
* Possible experience of working in a retail environment.
* Candidates who are comfortable promoting retail promotions and maximising opportunities for donations to the museum.
* A positive and flexible ‘can do’ attitude.

We have weekend work available:

Sat: 8:45 – 17:15 and 9:15 – 17:15

Sun: 9:15 – 17:15

Join Our Team and apply today!

Visitor Services Assistants

* Great development opportunities
* FREE entry to venues
* FREE health and fitness membership\*
* FREE health and fitness membership for a family member or friend\*
* FREE uniform for applicable roles
* FREE training for applicable roles
* DISCOUNTS on Centre activities\*

 *(\*not applicable to casual workers)*

**CULTURE COVENTRY TRUST**

12th June 2023

For the latest job vacancies and application details visit [www.cvlife.co.uk](http://www.cvlife.co.uk)

If you have any enquiries, please contact our Human Resources Team by emailing vacancies@culturecoventry.com